

EASTERN VISAYAS ASSOCIATION OF WATER DISTRICTS (EVAWD)

c/o Baybay City Water District
119 Emilio Jacinto St., Baybay City, Leyte 6521
Tel. No. (053) 563-8359 / 335-4156; Telefax (053) 563-9478



TO : GENERAL MANAGERS, BOARD OF DIRECTORS,
HRMO'S, DIVISION MANAGERS AND CONCERNED PERSONNEL

SUBJECT : SEMINAR and EVAWD 1st QUARTERLY MEETING

DATE : March 25-27, 2015

X =====/

The **Eastern Visayas Association of Water Districts (EVAWD)** will hold its 1st Quarterly Meeting to be hosted by the Baybay City Water District, Baybay City, on March 25, 26 & 27, 2015, Wednesday to Friday at the Center for Continuing Education (CCE), Visayas State University, Baybay City.

Due to the requirement of law and insistence of the COA to take serious attention by institutionalizing the Gender And Development Program, we arranged a seminar for our convenience to save time, effort and money for training expenses.

The following are the activities:

1. March 25 - Registration of Delegates
2. March 26 - 7:30 a.m., whole day seminar on Gender and Development (GAD), Plans and Programs with CSC Regional Director Victoria F. Esber as Resource Speaker
3. March 27 - 7:30 a.m., EVAWD meeting
4. Lunch - End of meeting

A Registration Fee of **ONE THOUSAND TWO HUNDRED (P1,200.00) PESOS** solely to defray the expenses for the conduct of the Gender and Development Seminar on March 26, 2015.

A *separate* Registration Fee of **EIGHT HUNDRED (P800.00) PESOS** per participant to defray the expenses during the EVAWD meeting on the 27 of March 2015.

Thus, it is very important that your confirmation as to the number of delegates attending shall be made not later than March 15, 2015.

For further details and confirmation of attendance, you may contact Ms. Elsie C. Almario or Ms. Garnet Lim at telephone **09175358130 or 09495080415**.

Please be reminded of your unpaid quarterly dues to help defray the expenses needed.

Thank you for your continued support to our association.


CYRIL LUIS L. ARRADAZA