

Republic of the Philippines
CATBALOGAN WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CATBALOGAN WATER DISTRICT, in the CSC website:


MARIA PATRIA C. DACALLOS
Industrial Relations Management Officer B

Date: December 10, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Division Manager C (Manager, Commercial Division)	13	SG - 22	Php 66,867.00	Bachelor's Degree	24 hours of relevant training	4 years of relevant experience	Career Service Professional Second Level Eligibility	Knowledgeable on Managing and leading people	CWD Office, Catb.
2	xxxxxxxxx nothing follows xxxxxxxxxxxxxxx									
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 21, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA PATRIA C. DACALLOS
Industrial Relations Management Officer B
Pier 2 Allen Avenue Extension, Catbalogan City,
catbaloganwd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.