

2017 REVISED UTILITY RULES AND REGULATIONS
of the
CATBALOGAN WATER DISTRICT

Chapter I

Title, Declaration of Policy, and Other Basic Considerations

Section 1. Title – These Rules shall be known and referred to as the “Utility Rules and Regulations of the Catbalogan Water District”.

Section 2. Declaration of Policy. – It is the declared policy of Catbalogan Water District (CWD) to contribute to the improvement of the quality of life in Catbalogan City by providing and ensuring potable, sustainable, and economically viable water supply. It is thus a top priority to establish the CWD as a service institution with the highest standard of efficiency in management, competency in manpower, and excellence in public service. To this end, this Utility Rules and Regulations is hereby instituted.

Section 3. Scope. – These Rules shall apply to all customers of the CWD and guide those who desire to avail of its water services.

Section 4. Definition of Terms. – As used in these regulations, the following words and phrases shall have the meanings respectively ascribed herein, unless a different meaning is otherwise specified:

- (a) Board of Directors – is the policy-making body of the CWD, policy matters include but are not limited to, all fees, charges, incentives, and penalties;
- (b) Committee - is a special body composed of the General Manager, Division Managers, and designated representatives from the different divisions for specific routine purposes.
- (c) District/Water District - is the CWD, formed in 1979 by virtue of Certificate of Conformance (COC) No. 107 and was declared a government owned and controlled corporation (GOCC) in 1992.
- (d) Management - is the General Manager, appointed officers and other persons or bodies vested with responsibility and jurisdiction in matters pertinent to the Water District;
- (e) Master List - is the official list of registered customers of the Water District.
- (f) Customers – are the entities with service connections who are classified into Residential/Domestic, Government, Industrial, Commercial, Commercial A, Commercial B and Commercial C.
- (g) Service Connection – is the tapping of the water mains, laying of pipes from the main curb line and setting of the water meter and its stand.
- (h) Miscellaneous Service Charges - are the overhead expenses such as the cost of labor, materials, supervision, and engineering expenses.
- (i) Water Meter - is a device used for measuring the volume of water flowing through a pipe.
- (j) Transmission lines are pipelines from the source connected to the distribution lines,
- (k) Distribution lines are pipelines from the transmission line to extension lines
- (l) Extension lines are pipelines to which the service connections are tapped

Chapter II

Basic Rules and Customer Obligations

Section 1. Basic Rules – In accessing water service, the prospective customer shall:

- (a) Fill out an application form which contains basic information on the applicant
- (b) Comply with the Requirements for Installation (Section 4)
- (c) Allow appropriate investigation for proper verification of the completed application form and survey of his/her premises for proper classification

Section 2. Who May Apply for Service Connection – A person whether natural or juridical may avail of the services of the Water District provided that he agrees to comply with the requirements of the District.

Section 3. Requirements for Installation – The applicant shall